



CIVIL APPEALS OFFICE

Room E307, Royal Courts of Justice
Strand, London WC2A 2LL

DX 44456 STRAND

Telephone 020 7947 7268

Fax 020 7947 6736

RNID Typetalk 18001 (Text) 18002 (Voice)
(Helplines for the deaf and hard of hearing)

<http://www.civilappeals.gov.uk>

Anthony Mark Taylor
Kalamata
Billington Lane
Derrington
Stafford
ST18 9LR

DATE: 26 AUGUST 2015

YOUR REF:

OUR REF: A2/2015/2818

Dear Sir/Madam,

Re: Taylor -v- Jain (CEO of Deutsche Bank) & Ors

The appellant's notice you filed on 4 August 2015 in this case seeking permission to appeal from the order of His Honour Judge Brown QC dated 16 July 2015, has now been entered in the Court's records and given the full reference number A2/2015/2818. Please quote this reference in all future correspondence.

1. What you must do next:

1. If you have not already done so, serve a copy of the appellant's notice and a copy of this letter on all other parties.
2. The certificate of service must be completed and returned to this office by 9 September 2015 (see paragraph 5 below).
3. The enclosed party details form must be completed and returned to this office within four days of receipt (see paragraph 2 below).
4. The bundle of documents should be lodged at the Civil Appeals Office by 9 September 2015. Do not serve a copy of the bundle on any other party (see paragraph 3 below). If an extension of time is required, see paragraph 7 below.
5. Two copies of the skeleton argument should have been lodged in the Civil Appeals Office and a copy served on all other parties by 4 August 2015 (see paragraph 4 below). If an extension of time is required, see paragraph 7 below.
6. If you do not already have the transcript of judgment, the transcript should be ordered without delay. For information on how to order the transcript of judgment refer to the leaflet 'How to Prepare an Appeal Bundle for the Court of Appeal'. Obtaining the transcript of judgment can take some time and it may significantly delay matters if the transcript of judgment is not ordered immediately.

What the respondent should do next: A respondent is not required to take any action at the permission stage, unless directed to do so by the Court. In all cases, however, the respondent is permitted, and is encouraged, to file a brief written statement setting out any reasons why permission should be refused in whole or in part. The respondent should do so within 14 days of service of the appellant's notice or skeleton argument if later. Any

written statement filed with the court should be served on all other parties. It should be noted, however, that there will normally be no order for the recovery of costs of a respondent's written statement. See CPR PD 52C, paragraphs 19 and 20.

2. Party Details: You are reminded that you are required to inform the Court immediately of any change in representation or alteration in the address, telephone number or other details you supply.

3. Bundle of Documents: The bundle of documents should be lodged in the Civil Appeals Office in accordance with CPR PD 52C paragraph 14 by 9 September 2015. The enclosed leaflet *How to Prepare an Appeal Bundle for the Court of Appeal* explains what you should do. If an extension of time is required, see paragraph 7 below.

Transcript at public expense: If you are on benefits or a low income, you may be entitled to a transcript of judgment at public expense. If so, please complete the attached form (Form 62) and send to the Civil Appeals Office with documentary evidence of your income within 7 days of the date of this letter. You will then be informed if your application for a transcript of judgment at public expense has been successful.

Do not serve the bundle on any other party unless you are directed to do so by this court.

All parties filing bundles with the Court must retain a copy of the bundle:

- (a) for their own use in the proceedings; and
- (b) as an essential back up should the court bundle(s) be accidentally misplaced, damaged or destroyed; and
- (c) for the purposes of any onward appeal.

The parties should ensure that bundles filed with the Court do not contain original material such as original documents, photographs, recording media etc. If it is necessary to use original material, copies should still be included in the court bundles and the originals should be brought to the hearing. Parties must ensure they retrieve any original material handed up to the judge before leaving court. Any original material placed in the court bundle will be destroyed with the court bundle at the conclusion of proceedings (see paragraph 27(4) and (5) of Practice Direction 52C).

Documents should be sent or taken to the Civil Appeals Office Registry, Room E307, 3rd Floor East Block, Royal Courts of Justice. The office is open Monday to Friday, 10.00am to 4.30pm. Whenever you are required to provide documents you should either deliver them by hand or send them by first class post or other similar delivery service. Service by first class post is deemed to take place 2 working days after posting.

4. Skeleton Argument: A litigant in person may choose not to file a skeleton argument. If a skeleton argument is not filed by 18 August 2015 it will be assumed that you do not wish to rely on a skeleton argument and you may not be given a further opportunity to file one. Two copies should be lodged with the Court. If an extension of time is required, see paragraph 7 below. A copy should be served on the respondent(s) by 11 August 2015.

Your attention is drawn to CPR PD 52C paragraph 31(1) which provides that a skeleton argument must not normally exceed 25 pages (excluding front and back sheets) and be printed on A4 paper in not less than 12 point font and 1.5 line spacing. Further requirements as to the content of skeleton arguments can be found at CPR PD 52A paragraph 5. Please note that failure to comply with the Practice Direction regarding skeleton arguments may be penalised in costs.

Documents should be sent to or taken to the Civil Appeals Office Registry, Room E307, 3rd Floor

East Block, Royal Courts of Justice. The office is open Monday to Friday, 10am to 4.30pm.

5. Certificate of Service: The Certificate of Service must be completed and returned to this office by 9 September 2015.

6. Default: If you do not comply with the requirements set out in this letter without good reason, the case is likely to be dismissed with costs.

Unrepresented litigants are advised that help with their application may be available from the Citizens Advice Bureau at the Royal Courts of Justice.

7. Extensions of Time: If you are unable to comply with any of the relevant time limits and there are good reasons for an extension of time, you should write, wherever possible before the time limit has expired, to the Civil Appeals Office setting out the reasons and the length of extension sought. You will then be informed whether or not an extension has been granted.

8. Listing: This matter is likely to be decided by a judge without a hearing. It will be considered by the judge on the written material submitted. The judge will either adjourn it for an oral hearing, or grant permission to appeal, or refuse permission to appeal. Where the judge refuses permission to appeal he or she may decide that the application was totally without merit in which event there will be no right to renew the application at an oral hearing or at all. A copy of the Order made by the judge will be sent to you. If the Order refuses permission but allows for a renewal of the application, you can apply for an oral hearing, and you must notify the court that you intend to renew within 7 days of service of the order.

Any oral hearing will take place at the Royal Courts of Justice. Special arrangements can be made to provide access to the Royal Courts of Justice for those with a disability. If you anticipate any difficulty in attending any hearing please let this office know as soon as possible.

9. Video Conferencing: The court offers video-conferencing facilities and encourages parties to use them where appropriate. Video-conferencing provides greater access for those living or practising out of London and for those with disabilities. Details are available on the website at www.justice.gov.uk/courts/video-conferences.htm. Those without access to the internet should contact the Civil Appeals Listing Office at Room E306, Royal Courts of Justice, telephone 020 7947 6195/6917.

10. Disposal of Bundles: If permission to appeal is granted your bundle of documents will be retained for use at the appeal hearing and you will be advised of any additional requirements. If permission to appeal is refused the bundle will be destroyed in accordance with paragraph 27 (5) of Practice Direction 52C, which supplements Civil Procedure Rules Part 52. Therefore it is essential that the bundle does not contain original documents.

Yours faithfully,



Mr S Tai
Case Progression Manager - Section A2
civilappeals.cmsa@hmcts.gsi.gov.uk

Enc: Forms **235 240A**
204 How to Prepare an Appeal Bundle for the Court of Appeal
Form 62

PLEASE NOTE THAT YOU SHOULD USE THE TELEPHONE NUMBER LOCATED ON THE FRONT PAGE OF THIS LETTER FOR ANY FUTURE ENQUIRIES

PARTY DETAILS

CIVIL APPEALS OFFICE
REGISTRY
Room E307
Royal Courts of Justice
Strand, London WC2A 2LL

PLEASE COMPLETE THIS FORM AND RETURN IT TO THE CIVIL APPEALS OFFICE REGISTRY
BY POST OR DX WITHIN 4 DAYS OF RECEIPT

PLEASE DO NOT RETURN THIS FORM BY FAX OR EMAIL UNLESS REQUESTED TO DO SO BY THE COURT

Court of Appeal Reference: **A2/2015/2818**

Title: Taylor -v- Jain (CEO of Deutsche Bank) & Ors

APPELLANT		RESPONDENT	
NAME		NAME	
Address (if in person)		Address (if in person)	
Tel.No. (if in person)		Tel.No. (if in person)	
e-mail address		e-mail address	
SOLICITORS		SOLICITORS	
DX		DX	
Address		Address	
Tel.No.	Fax No.	Tel.No.	Fax No.
e-mail address		e-mail address	
Reference		Reference	
LONDON AGENTS		LONDON AGENTS	
DX		DX	
Address		Address	
Tel.No.		Tel.No.	
e-mail address		e-mail address	
Reference		Reference	
ADVOCATE Junior		ADVOCATE Junior	
DX	Tel.No.	DX	Tel.No.
e-mail address		e-mail address	
Leading		Leading	
DX	Tel.No.	DX	Tel.No.
e-mail address		e-mail address	

Any Appellant's Legal Aid Certificate which is relevant and not already submitted must be attached to this Form

YOU MUST NOTIFY THIS OFFICE IMMEDIATELY IF ANY OF THESE DETAILS CHANGE

IF THERE ARE OTHER APPELLANTS/RESPONDENTS WHO WILL BE SEPARATELY REPRESENTED PLEASE PROVIDE FULL DETAILS ON ADDITIONAL SHEETS

CERTIFICATE OF SERVICE

DX 44456 STRAND

CIVIL APPEALS OFFICE
REGISTRY
Room E307
Royal Courts of Justice
Strand, London WC2A 2LL

Court of Appeal Reference: **A2/2015/2818**

Taylor -v- Jain (CEO of Deutsche Bank) & Ors

THE COMPLETED CERTIFICATE OF SERVICE MUST BE RETURNED TO THE CIVIL APPEALS OFFICE
by **9 September 2015**
PLEASE DO NOT RETURN THIS FORM BY FAX UNLESS REQUESTED TO DO SO BY THE COURT

I/WE, solicitor(s)* for the applicant(s), HEREBY CERTIFY that a copy of the appellant's notice and the letter dated 26 August 2015 from the Civil Appeals Office were served on all respondents to the application

on _____

Statement of Truth: I believe that the facts stated in the certificate(s) of service contained within this document are true.

*This form should be signed by the Solicitor with the conduct of the case for the Applicant(s),
or by the Applicant if acting in person*

Signed	Date
_____	_____
Name	Telephone
_____	_____
(in block capitals)	
Firm	DX
_____	_____
(in block capitals)	

* If you are acting in person, please delete as appropriate